

JUNE 2012 - SALARIES

<u>DIRECTORATE</u>	<u>2012/13</u>			<u>2011/12</u>		
	<u>EXPENDITURE</u> <u>TO 30/06/12</u>	<u>BUDGET</u> <u>PROVISION</u> <u>(ORIGINAL)</u>	<u>VARIATION</u> <u>FROM BUDGET</u> <u>(ORIGINAL)</u>	<u>EXPENDITURE</u> <u>TO 30/06/11</u>	<u>BUDGET</u> <u>PROVISION</u> <u>(ORIGINAL)</u>	<u>VARIATION</u> <u>FROM BUDGET</u> <u>(ORIGINAL)</u>
	<u>£000</u>	<u>£000</u>	<u>%</u>	<u>£000</u>	<u>£000</u>	<u>%</u>
OFFICE OF THE CHIEF EXECUTIVE	175	211	-17.1	169	210	-19.5
DEPUTY CHIEF EXECUTIVE *	350	336	4.2	355	356	-0.3
CORPORATE SUPPORT SERVICE DIRECTORATE	620	629	-1.4	641	626	2.4
FINANCE & ICT DIRECTORATE *	942	979	-3.8	988	975	1.3
HOUSING DIRECTORATE	1,280	1,350	-5.2	1,251	1,358	-7.9
ENVIRONMENT & STREET SCENE DIRECTORATE *	840	855	-1.8	860	874	-1.6
PLANNING & ECONOMIC DEVELOPMENT DIRECTORATE (Less Building Control)	444	449	-1.1	428	453	-5.5
BUILDING CONTROL	55	64	-14.1	56	91	-38.5
TOTAL	4,706	4,873	-3.4	4,748	4,943	-3.9

* Agency costs are included in the salaries expenditure.

Please note a vacancy allowance of 2.5% has been deducted in all directorate budget provisions.

	12/13 Full Year Budget £'000	First Quarter			12/13 Variance Budget v Actual		Comments
		12/13 Budget £'000	12/13 Actual £'000	11/12 Actual £'000	£'000	%	
<u>Major expenditure items:</u>							
Grants to Voluntary Groups	132	38	26	26	-12	-32	Grants carried forward from previous years as committed amount to £52,779, of which £40,130 is still outstanding at the end of Quarter 1. The value of grants approved at the end of the first quarter amount to £54,087, of which £13,259 has been paid out.
Voluntary Sector Support	167	77	77	77	0	0	The figures include grants to the CAB and VAEF which are paid twice yearly in 50% instalments in April and October 2012
	299	115	103	103			

DIRECTORATE FINANCIAL MONITORING - CORPORATE SUPPORT SERVICES

	12/13 Full Year Budget £'000	First Quarter			12/13 Variance Budget v Actual		<u>Comments</u>
		12/13 Budget £'000	12/13 Actual £'000	11/12 Actual £'000	£'000	%	
<u>Major expenditure items:</u>							
Building Maintenance	343	26	22	20	-4	-15	The budget profiling has been based on the expenditure pattern for the previous three years, with expenditure for the first quarter being below the profiled budget, as Capital schemes have taken priority.
	343	26	22	20			

	12/13 Full Year Budget £'000	First Quarter			12/13 Variance Budget v Actual		Comments
		12/13 Budget £'000	12/13 Actual £'000	11/12 Actual £'000	£'000	%	
<u>Major income items:</u>							
Hackney Carriages	179	47	49	48	2	4	The number of applications for driver and vehicle licences for Quarter 1 has remained constant, and the budget now includes income for Driver Knowledge Tests.
Licensing & Registrations	103	11	12	11	1	6	The first quarter of 2012/13 has seen the fee income achieved remain broadly constant with that achieved in quarter 1 in the prior year.
Fleet Operations MOTs	292	68	63	84	-6	-8	MOTs are undertaken by the Fleet Operations Unit at Langston Road depot. Income is around £6,000 below the target and this arose during June when the additional ramp was installed. The income is £21,000 down on the prior year following the decision by the BMW dealership to stop sending their vehicles to the depot for MOT's.
Local Land Charges	170	44	51	50	7	15	Local Land Charge income is broadly in line with last year and higher than that in the budget to date. There has been additional income from searches carried out by the Council that has offset the loss of income from personal searches. The issue surrounding the Council's ability to charge a fee for personal searches is still unresolved and ongoing.
	744	170	174	193			

	12/13 Full Year Budget £'000	First Quarter			12/13 Variance Budget v Actual		Comments
		12/13 Budget £'000	12/13 Actual £'000	11/12 Actual £'000	£'000	%	
<u>Major income items:</u>							
Industrial Estates	940	383	379	381	-4	-1	Rents from the Industrial units at Brooker Road, Oakwood Hill, Oakwood Hill Workshop units and Langston Road are slightly below target with the first quarter including income billed in advance for the second quarter. Income from the Langston Road Seed Bed Centre is also suffering from the recession due to unlet units where the level of voids is still running at 20%.The Council has no direct control over the management of the 42 units which are let by EFI (Loughton) Ltd, with the Council receiving a ground rent of 15% of income collected.
Business Premises - Shops	1,780	890	887	875	-3	0	This income relates to council assets which were transferred from the HRA on 31 March 2011. The assets are shops, doctors surgeries, a petrol station and public houses. Income is on target, and includes rents billed in advance for the second quarter.
Land & Property	169	29	29	33	0	0	Commission is received from the David Lloyd Centre based on their turnover. Income relating to 2012/13 will be accounted for at the end of the year, but received during the initial part of 2013/14. Income is down on last year due to the reletting of the doctor surgery at Greenyards Waltham Abbey.
	2,889	1,302	1,294	1,289			

	12/13 Full Year Budget £'000	First Quarter			12/13 Variance Budget v Actual		Comments
		12/13 Budget £'000	12/13 Actual £'000	11/12 Actual £'000	£'000	%	
<u>Major expenditure items</u>							
Forward Planning	586	88	88	0	0	0	The last quarter of 2011/12 saw work to the local plan re-commence after a period of uncertainty, and it is anticipated that expenditure in 2012/13 will be in the region of £610,000 some of which will be funded from DDF brought forward from 2011/12.
	586	88	88	0			
<u>Major income items</u>							
Development Control	571	150	137	187	-13	-9	Development control income in quarter 1 of 2011/12 was inflated by applications for Glasshouses. Income in the first quarter of 2012/13 has mainly been from quite small applications in comparison hence the lower income figure. Pre-application fee income is higher than the full year expected budget and may indicate larger schemes attracting higher fees coming to fruition later in the year. Also the government has recently announced an increase in planning fees of 15% from Autumn 2012.
Building Control Fee Earning	528	139	121	140	-18	-13	Building Control fees, which are profiled on the average of the previous three years, are lower in the first quarter of this year than the previous year due to a low level of building activity, and therefore applications.
	1,099	288	258	327			

DIRECTORATE FINANCIAL MONITORING - FINANCE & ICT

	12/13 Full Year Budget £'000	First Quarter			12/13 Variance Budget v Actual		Comments
		12/13 Budget £'000	12/13 Actual £'000	11/12 Actual £'000	£'000	%	
<u>Major expenditure items:</u>							
Information Technology	754	522	498	483	-24	-5	The increase in the current quarter 1 relates to inflationary increases on annual maintenance contracts. Recent improvement to mobile email communications has resulted in new maintenance contracts being necessary.
Telephones	188	60	61	37	1	4	Expenditure on telephones in the first quarter on 2011/12 was low due to a combination of late billing, lower call charges and a reduction in new equipment purchases, current year expenditure is back to the expected level and in line with the profiled budget.
Bank & Audit Charges	229	0	0	1	0	0	No significant expenditure occurs in either audit or bank charges until quarter 2.
	1,171	582	559	521			
<u>Major income items:</u>							
Investment Income	561	140	136	183	-4	14	Interest investment is lower than the previous year due to the further restriction on counterparties during the first quarter and from reduced interest rates in the market.
	561	140	136	183			

2012/13 DIRECTORATE FINANCIAL MONITORING - DEPUTY CHIEF EXECUTIVE

	12/13 Full Year Budget £'000	First Quarter			12/13 Variance Budget v Actual		<u>Comments</u>
		12/13 Budget £'000	12/13 Actual £'000	11/12 Actual £'000	£'000	%	
<u>Major expenditure items:</u>							
Museum	73	34	23	20	-11	-32	The main variance relates to an underspend on business rates due to the museum no longer requiring the use of 148 Brooker Road

2012/13 DIRECTORATE FINANCIAL MONITORING - HOUSING GENERAL FUND

ANNEX 7

	12/13	First Quarter			12/13		<u>Comments</u>
	Full Year	12/13	12/13	11/12	Variance		
	Budget	Budget	Actual	Actual	Budget v Actual		
	£'000	£'000	£'000	£'000	£'000	%	
<u>Major expenditure items</u>							
Bed & Breakfast Accommodation	88	22	15	5	-7	-32	Bed & Breakfast accommodation is only allocated to the homeless as a last resort. The Homelessness Prevention Team are keeping levels low. Each quarter we report to Government a snapshot of the number of tenants in these properties. At 30 June 2012, the figure was 6, compared to 30 June 2011 being 0.
<u>Major income items</u>							
Bed & Breakfast Accommodation	75	33	35	8	2	6	

2012/13 DIRECTORATE FINANCIAL MONITORING - ENVIRONMENTAL AND STREET SCENE

	12/13 Full Year Budget £'000	First Quarter			12/13 Variance Budget v Actual		Comments
		12/13 Budget £'000	12/13 Actual £'000	11/12 Actual £'000	£'000	%	
		<u>Major expenditure items:</u>					
Refuse Collection	1,469	131	125	233	-6	-5	} No major variances for the year. The variance between years relate to 2011/12 including two months payment, compared to one in this year's quarter.
Street Cleansing	1,333	111	111	210	0	0	
Recycling	3,166	295	287	738	-8	-3	
Highways General Fund	372	11	9	12	-2	-18	No major variances.
Off Street Parking	471	197	200	188	3	2	No major variances for the year. The variance between years relate to increase an in National Non-Domestic Rates
On Street Parking	229	75	78	75	3	4	No major variances.
North Weald Centre	191	55	46	55	-9	-16	The variance relates to a charge made in 2011/12 that was still unpaid by the end of June, the payment has however now been made.
Land Drainage & Contaminated Land	65	3	2	1	-1	-33	No major variances or indeed expenditure was expected to occur in the first quarter.
	<u>7,296</u>	<u>878</u>	<u>858</u>	<u>1,512</u>			

	12/13 Full Year Budget £'000	First Quarter			12/13 Variance Budget v Actual		Comments
		12/13 Budget £'000	12/13 Actual £'000	11/12 Actual £'000	£'000	%	
<u>Contract cost Monitoring</u>							
Leisure Facilities:-							
Loughton Leisure Centre	-47	-14	-15	-7	-1	7	} No major variances for the year. The variance between years relate to the previous year being a month behind against the expected payment dates.
Epping Sports Centre	293	48	48	24	0	0	
Waltham Abbey Pool	467	77	80	36	3	4	
Ongar Sports Centre	278	45	46	23	1	2	
	991	156	159	76			
<u>Major income items:</u>							
Refuse Collection	79	10	12	10	2	20	There have been more bulky waste collections in the first quarter giving a slight increase in income.
Recycling	2,415	5	-155	21	-160	-3200	The avoided disposal payment for the final quarter of 2011/12 has been accounted for in the last financial year however the invoice to the County Council was not raised until quarter 2 this year. This situation also occurred last year. When the invoice is processed the negative actual figure shown will be cleared.
Off Street Parking	1,013	185	178	199	-7	-4	The variance relate to Penalty Charge Notices (PCNs) income being down against the estimate and the prior year.
On Street Parking	284	131	133	105	2	2	No major variances for the year. At this point last year PCN income was significantly lower .
North Weald Centre	1,374	435	430	442	-5	-1	No major variances
	5,165	766	598	777			

	12/13 Full Year Budget £'000	First Quarter			12/13 Variance Budget v Actual		Comments
		12/13 Budget £'000	12/13 Actual £'000	11/12 Actual £'000	£'000	%	
<u>Major expenditure items:</u>							
Management & General	314	20	15	38	-5	-25	Expenditure is quite low at the end of quarter 1 but not significantly different from expectations in monetary terms. Expenditure on professional fees and publicity was higher at the end of quarter 1 in the prior year. It is a little difficult to predict expenditure patterns ahead of the financial year however overall expenditure in both years is expected to be similar.
Housing Repairs	5,847	1,167	725	893	-442	-38	The underspend mainly relates to the responsive repairs and void area of the repairs fund. The budget is profiled evenly across the year, as it is unknown when responsive repairs / voids will be required.
Special Services	825	172	47	104	-125	-73	The main areas showing an underspend are: Heating and Lighting; and tree felling, where expenditure is waiting to go through. The variance between years, is from the reduction in gas and electricity budgets where Ninefield residents now have their own meters.
	6,986	1,359	787	1,035			
<u>Major income items:</u>							
Non-Dwelling Rents	890	223	223	224	0	0	No major variances.
Gross Dwelling Rent	29,088	7,272	7,282	6,861	10	0	Income is in line with expectations in the year. The variance between years is due to the annual rents increase which was 6% from April 2012.
	29,978	7,495	7,505	7,085			